

**ORDINANCE # 240**

**"AN ORDINANCE PERTAINING TO THE ESTABLISHMENT OF PLANNING AND ZONING COMMISSION FOR THE CITY OF LAKE NORDEN."**

BE ORDAINED BY THE CITY OF LAKE NORDEN, HAMLIN COUNTY, SOUTH DAKOTA

**SECTION 1: PLANNING AND ZONING COMMISSION ESTABLISHED**

There is hereby established a Planning and Zoning commission for the City of Lake Norden, South Dakota and for land within three miles of its corporate limits.

**SECTION 2: MEMBERSHIP.**

The membership of the Planning and Zoning Commission shall consist of the Mayor and City Council. The members of the Planning and Zoning Commission shall be resident electors of Lake Norden, South Dakota qualified by knowledge or experience to act in matters pertaining to the development and administration of the Comprehensive Land Use Plan. Administrative officials of the City may be appointed as ex-officio member of the Commission by the Mayor.

**SECTION 3: TERMS OF MEMBERS.**

Elected Members:

The term of each member of the Planning and Zoning Commission shall coincide with the respective terms of office held by the Mayor and City Council.

**SECTION 4: DUTIES OF PLANNING AND ZONING COMMISSION**

It shall be a function and duty of the Planning and Zoning Commission to propose a plan for the physical development of the City, including areas outside the boundary and within its planning jurisdiction which, in the commission's judgment bear relation to the planning of the municipality. It shall also be a function and duty of the Planning and Zoning commission to develop and adopt a zoning ordinance for the regulation of the height, area, bulk, location and use of private and public structures and premises, and of population density as may be provided by law may be included as an adjunct to the comprehensive plan. It is also the function and duty of the Planning and Zoning Commission to adopt regulations governing the subdivision of land within its jurisdiction. The Planning and Zoning Commission may from time to time propose amendments, extensions, or additions to the comprehensive plan, zoning ordinance, and subdivision regulations. It shall also be a function and duty of the Planning and Zoning Commission to act as the Board of Adjustment. Said board of adjustment may, in appropriate cases and subject to appropriate conditions and safeguards,

make special exceptions, conditional uses permits or grant variances to the terms of the ordinance with general or specific rules therein contained.

**SECTION 5: ORGANIZATION, RULES, STAFF AND FINANCES.**

The City Council shall elect its chairman from its membership for a term of one year with eligibility for re-election, and may fill such other offices as it may create in manner prescribed by the rules of such Commission. The Commission shall hold at least one regular meeting each month and shall adopt rules for transaction of its business and keep a record of its resolution, transactions, and findings and determinations which shall be public record. The Planning and Zoning Commission may contract with planners, engineers, architects and other consultants for such services as it may require. The expenditures of the Commission, exclusive of those made from funds by gift, shall be within the amount appropriated for the purpose by the City Council which shall provide funds, equipment and accommodations necessary for the Commission's work.

The effective date of this ordinance is December 4, 2001.

All ordinances and parts of ordinances in conflict herewith are hereby repealed insofar as the conflicting portions thereof are concerned.

**APPROVED:**

**/s/ Larry Steffensen**  
**Mayor**

**ATTEST:**

**/s/ Delores Kangas**  
**Finance Officer**

**First Reading: October 1, 2001.**

**Second Reading and Adoption November 6, 2001.**