

CITY OF LAKE NORDEN

July 5, 2016

Council met in regular session at 7:00 PM, City Building Mayor Jason Aho, presiding. Members present: Jason Aho, Janet Andrews, Brian Jacobsen, Renae Jager, John Layman, Dorene Lemme and Kim St. John. Absent: None.

City employees present: Delores Kangas and Dan Koistinen. Absent: Phillip Johnson and Jimmy Murphy.

Others present: Todd Pennings - Agropur Inc.

Motion made by Lemme and seconded by Jacobsen to approve the agenda, with the addition of discussion Hwy 81 & Hwy. 28 sign and Cooks Wastepaper & Recycling service rates. All voted aye.

Motion made by Jager and seconded by Layman to approve the previous minutes, as presented. All voted aye.

Motion made by Layman and seconded by Andrews to approve the following financial reports Fund Cash Balance, Budget Expenditure Totals and Fiscal Revenue (Detail), as presented. All voted aye.

Motion made by Andrews seconded by Lemme to approve the monthly reconciliation report, as presented. All voted aye.

Motion made by Lemme and seconded by Jacobsen to approve the itemized credit card payments, as follows:

Koistinen***3440	FPB	5.00	Annual Fee
Koistinen***3440	FPB	-1.00	Service Charge
Murphy***3739	FPB	-1.15	Service Charge
Murphy***3739	FPB	-15.00	Service Charge
Murphy***3739	Walmart	31.67	Supplies
Murphy***3739	Walmart	31.67	Supplies
Murphy***3739	Runnings	38.14	Supplies

All Voted Aye. Thus, Motion Carried.

Motion made by Jacobsen and seconded by Jager to approve the quarterly loan report, as presented. All voted aye.

The finance officer submitted the following bills with verified vouchers for payment:

Darryl Kastein	865.61	Salary/less deductions
Phillip Johnson	2275.88	Salary/less deductions
Kyle Namken	257.65	Salary/less deductions
Dan Koistinen	2064.97	Salary/less deductions
Gary Person	343.56	Salary/less deductions
Delores Kangas	1215.77	Salary/less deductions
Sara Hakeman	678.59	Salary/less deductions
Chance Niemann	897.65	Salary/less deductions
Nola Osborne	93.30	Salary/less deductions
Jimmy Murphy	2397.18	Salary/less deductions

Gunner St. John	786.06	Salary/less deductions
Wellmark BCBS	2034.06	Employer Monthly Premiums
SD Retirement System	1571.62	Employee-Employer Contributions
Wellmark BCBS	1017.06	Employee Monthly Premium
Dental Network of America	142.30	Employer Monthly Premiums
SD Supplemental Retirement	75.00	Employee contributions
EFTPS	4036.88	Deductions Deposit
Badger Oil Company	154.91	Inv. #2250/2475/2250/Supplies
Banner Associates	16426.00	Inv. #26401/Services
Boyd Law Firm, Prof. LLC	1217.76	Legal Fees
Connecting Point Computer	915.00	Inv. #164820/163542/Contract
Cook's Wastepaper & Recycling	3183.86	Monthly Service (175) Dumpsters
Cory/Jenny Cooper	42.96	Deposit less Billing
Country Store	820.33	Account 73125/Supplies
Dearborn National Life Ins.	158.10	Quarterly Insurance Pymt.
Elite Signs & Graphix	86.50	Inv. #S897/PD Sign
First Premier Bank	10.95	Collections
Gopher Sign Company	663.39	Inv. #98827;58/Supplies
Hamlin Building Center	1216.44	Supplies
Hamlin County Publishing	354.27	Publications
Hawkins, Inc	3734.11	Inv. #3905396ri/Supplies
HD Electric Cooperative, Inc.	75.28	Accounts 8346/35107
Hendrickson Heating & Cooling	2448.99	Inv. #571747/Air Cond.Repair
ITC	505.24	Account #00040683-9
J&L Machine And Welding, Inc.	84.45	Inv. #55210/Summer Youth
Sherman Jurgens	150.00	Umpire 6/18
Jutting's Grocery	77.38	Supplies
Kingbrook Rural Water	127.26	Monthly Debt Fee
Derek Kjenstad	100.00	Umpire 6/24
Jeff Kruse	225.00	Umpire 6/14, 6/16, 6/18, 6/24
LL & Sons Excavating, Inc.	1020.41	Inv. #165457/Services
LN Development Corporation	2000.00	Monthly Donation(X's 2)
LN Farmers Elevator	810.00	Acct. #33100/Supplies
London Fog, Inc	214.26	Inv. #13839/Supplies
Macksteel Warehouse, Inc.	546.23	Inv. #346441/Supplies
Medary Acres Greenhouses, Inc	1292.00	Inv. #16058/Services
Nitteberg Construction Co.	3236.97	Inv. #3758/Supplies
Norden Motor Company	695.15	Supplies
Northwestern Energy	273.21	2540703;879/2747404/2948926
Office Peeps, Inc.	122.53	Inv. #18992984/Lease Fees
Office Peeps, Incorporated	142.11	Inv. #707913-0;622-0/709074-0
Ottertail Power Company	3754.12	14-030431-2/Fire Hall
Pheasantland Industries	63.99	Inv. #58293/Supplies
Print 'Em Now	196.00	Inv. #69139/Supplies
Brian Schaefer	100.00	Umpire 6/14
SD DENR-Board Of Operator Cert	10.00	Koistinen Exam Fee
Sioux Sales Company	15.75	Inv. #181102/Supplies
US Postal Service	70.00	Utility Postage
Watertown Regional Landfill	45.60	Inv. #241616/242713/Services
WW Tire Service, Inc.	18.88	Inv. #269374/Services
AT&T	110.44	Services
First Premier Bank	27.75	ACH Charge
REVTRAK Charge	49.90	Service Charge
First Premier Bank	545.19	Auto-Loan #310471007 Payment
REED	2712.02	Auto-Loan Payment
Rural Development	3597.00	Auto-Loan #91-01 Payment

Rural Development	1678.70	Auto-Loan #91-03 Payment
Rural Development	1939.00	Auto-Loan #97-06 Payment
SD Department of Revenue	134.15	Sales Tax Return

Motion made by Layman and seconded by Jager to issue warrants and pay the bills. All voted aye.

Mayor Aho declared the Council convenes acting as a Planning and Zoning Commission and Zoning Board of Adjustments.

Todd Pennings, Agropur Inc., appeared to address in full or in part the advertised Public Hearing. The Public Hearing was advertised to address the following variance request:

NOTICE OF A PUBLIC HEARING
BY THE BOARD OF ADJUSTMENT
ON A PROPOSED VARIANCE

Notice is hereby given that a Public Hearing will be held on July 5, 2016 at 7:00 PM in the City Building located at 508 Main Avenue, Lake Norden, SD 57248 to consider in full or in part, the following proposed variances:

1. Permit No. 03/05/16 by Agropur Incorporated for a variance of Chapter 4.04 Signs and Outdoor Advertising. The request, if granted, would permit the applicant to use the following property: 408 Dakota Street, Lot 1 Davisco 1st Addition to the City of Lake Norden, SD 57248 in the following manner: Construction of a 16'wide X 2' deep X 8' high sign. The sign shall be constructed of block with a metal Agropur sign attached and centered on structure. The ordinance requires that structures shall not be placed closer than 50 (fifty) feet from the property line. Therefore, the applicant is requesting a 35 (thirty-five) foot variance from the front yard setback along Main Avenue.

2. Permit No. 03/05/16 by Agropur Incorporated for a variance of Chapter 4.04 Signs and Outdoor Advertising. The request, if granted, would permit the applicant to use the following property: 408 Dakota Street, Lot 1 Davisco 1st Addition to the City of Lake Norden, SD 57248 in the following manner: Construction of a 16'wide X 2'deep X 8' high sign. The sign shall be constructed of block with a metal Agropur sign attached and centered on structure. The ordinance requires that structures shall exceed 80 (eighty) square feet. Therefore, the applicant is requesting a 48 (forty-eight) foot variance from total square footage.

Motion made by Layman and seconded by Jacobsen to approve the above-mentioned variance request. All voted aye.

Discussion held concerning Andrew and Sharon Espland's request to construct a cement pad on the undeveloped portion of Spring Street located between 910 and 1002 1st Avenue North. Motion by Jacobsen and seconded by Layman to not allow construction of the cement pad. All voted aye.

The Board reviewed the plat of "Lot 1A of Block 1 of Steffensen's Addition in the NW ¼ Section 21, T113N, R53W of the 5th P.M., City of Lake Norden, Hamlin County, South Dakota" submitted by Jennifer J. Kellar.

Board member Layman motioned and Jager seconded to recommend approval of the plat of "Lot 1A of Block 1 of Steffensen's Addition in the NW ¼ Section 21, T113N, R53W of the 5th P.M., City of Lake Norden, Hamlin County, South Dakota to the Lake Norden City Council. All voted aye.

Motion made by Lemme and seconded by Jager to adjourn as a Planning and Zoning Commission and Zoning Board of Adjustments. All voted aye.

Mayor Aho declared the City council reconvenes acting as the Lake Norden City Council.

Council member Jager introduced the following resolution and moved that the same be passed.

RESOLUTION 03/07/2016

Whereas, Jennifer J. Kellar, owner of the hereinafter real property has submitted a proposed plat: Lot 1A of Block 1 of Steffensen's Addition in the NW ¼ Section 21, T113N, R53W of the 5th P.M., City of Lake Norden, Hamlin County, South Dakota" and the Governing Body of said City having examined the proposed plat and it appears that all municipal taxes and special assessments, if any upon said plat and survey, have been executed according to law. Access to the public streets, subject to all applicable municipal ordinances, is hereby granted except as may be designated "no access" on the attached plat.

Dated this 5th day of July, 2016

Jason Aho
Mayor
City of Lake Norden, SD

ATTEST:

Delores Kangas
Finance Officer
City of Lake Norden, SD

The foregoing resolution was duly seconded by Lemme. All voted aye. Thus, resolution is passed and approved.

Motion made by Lemme and seconded by Layman to approve the Second Reading of Ordinance #334 "AN ORDINANCE IMPOSING A MUNICIPAL SALES AND SERVICE TAX AND A USE TAX FOR THE MUNICIPALITY OF LAKE NORDEN, HAMLIN COUNTY, SOUTH DAKOTA." Voting aye: Andrews, Jacobsen, Jager, Layman, and Lemme. Voting nay: St. John. Thus, motion carried.

Motion made by Jager and seconded by Andrews to approve the Second Reading of Ordinance #333 - "AN ORDINANCE PROVIDING GENERAL CODE PROVISIONS FOR THE MUNICIPALITY OF LAKE NORDEN, HAMLIN COUNTY, SOUTH DAKOTA." All voted aye.

Motion made by Jager and seconded by Lemme to hire Kyle O. Namken as a landfill attendant. Furthermore, said motion sets Namken's wage at \$9.00 (nine dollars) per hour. All voted aye.

Motion made by Jager and seconded by Andrews to obtain quotes for removal of designated trees from the Lake Park located at 45092 SD Hwy. 28. Furthermore, said motion approves obtaining a quote for moving of established trees from Rusty Antonen property to the above-mentioned park. All voted aye.

Discussion held concerning the proposed new ISO Fire Rating for Lake Norden. Finance Officer and Fire District Secretary, Dorene Lemme, were instructed to respond to the June 16, 2016 letter from ISO.

Mayor Aho appointed Janet Andrews to serve on the Lake Norden Housing Board. Motion made by Jager and seconded by Jacobsen to approve the appointment. All voted aye.

Motion made by Jacobsen and seconded by Jager to approve Police Chief Murphy's monthly report. All voted aye.

Motion made by Jager and seconded by Andrews to approve the 2% (two percent) rate increase request from Cooks Wastepaper & Recycling with said increase effective August 1, 2016. All voted aye.

Discussion held concerning the condition of the "Lake Norden" wooden sign on the corner of SD Hwy. 28 and SD Hwy. 81. City maintenance instructed to remove sign.

Discussion was held concerning "Capital for a Day" in Lake Norden on Thursday, July 28, 2016.

Motion made by Jager and seconded by Lemme to adjourn at 8:10 PM. All voted aye.

Jason Aho
Mayor

Delores Kangas
Finance Officer



"This institution is an equal opportunity provider, and employer."

Publish once at an approximate cost of _____.