

CITY OF LAKE NORDEN

May 2, 2016

Council met in regular session at 7:00 PM, City Building Mayor Jason Aho, presiding. Members present: Jason Aho, Janet Andrews, Renae Jager, John Layman, Dorene Lemme and Kim St. John. Absent: Brian Jacobsen.

City employees present: Phillip Johnson, Delores Kangas, Dan Koistinen and Jimmy Murphy. Absent: None.

Others present: Jenna Aderhold-Herald Enterprise.

Motion made by Layman and seconded by Lemme to approve the agenda, with the addition of discussion of the concession stand located at the Ray Antonen Field. All voted aye.

Motion made by St. John and seconded by Jager to approve the previous minutes, as presented. All voted aye.

Motion made by Andrews and seconded by Layman to approve the following financial reports Fund Cash Balance, Budget Expenditure Totals and Fiscal Revenue (Detail), as presented. All voted aye.

Motion made by Jager seconded by Andrews to approve the monthly reconciliation report, as presented. All voted aye.

Motion made by St. John and seconded by Layman to approve the itemized credit card payments, as follows:

Johnson***2889	Hach Company	217.47	Supplies
Johnson***2889	Post Office	6.45	Testing
Kangas***2897	Post Office	302.65	Envelopes
Murphy***3739	Kum & Go	20.00	Fuel
Koistinen***3440	Post Office	3.54	Testing

All Voted Aye. Thus, Motion Carried.

The finance officer submitted the following bills with verified vouchers for payment:

Darryl Kastein	793.28	Salary/less deductions
Phillip Johnson	2275.89	Salary/less deductions
Dan Koistinen	2064.96	Salary/less deductions
Gary Person	669.04	Salary/less deductions
Delores Kangas	1215.63	Salary/less deductions
Nola Osborne	240.63	Salary/less deductions
Jimmy Murphy	2397.18	Salary/less deductions
Wellmark BCBS	2034.06	Employer Monthly Premiums
SD Retirement System	1565.62	Employee-Employer Contributions
Wellmark BCBS	1017.06	Employee Monthly Premium
Dental Network of America	142.30	Employer Monthly Premiums
SD Supplemental Retirement	75.00	Employee contributions
EFTPS Processing Center	3546.34	Deductions Deposit
81 Auto Clinic	14.10	Arlington, SD 57212
American Legion - Post 217	150.00	Girls State Donation
Arneson Electric Inc	2433.34	Inv. #4833/4836
Badger Oil Company	40.00	Inv. #915/Supplies

Boen & Associates, Inc.	111.00	VFW Baseball Insurance
Colonial Research Chemical Cor	894.20	Inv. #137074/Supplies
Cook's Wastepaper & Recycling	2447.21	Monthly Service (172) Dumpster
Country Store	265.14	Supplies
Dakota Pump & Control Inc.	779.34	Inv. #22264;66/Services
Department Of Revenue	250.00	License #'S RB-2529/PB-1504
Department Of Revenue	69.00	Inv. #10570796/Testing
Electrical Engineering & Equip	622.42	2338047-25rezg/Generator Insp.
First Premier Bank	11.45	Collections
Flags USA	668.00	Inv. #63932/Flags
Hamlin Building Center	164.21	Supplies
Hamlin County Publishing	125.00	Publications
Hawkins, Inc	4066.52	Inv. #3870342ri/Supplies
HD Electric Cooperative, Inc.	100.00	Correction To Ck.#20777
HD Electric Cooperative, Inc.	1125.00	RD Hookup/Deposit
HD Electric Cooperative, Inc.	18.80	Account #8346/Services
Hendrickson Heating & Cooling	435.80	Inv. #488153/Services
ITC	499.57	Account #00040638-9/Services
J&L Machine And Welding, Inc.	141.22	Inv. #54461/Repair As Memorial
J's Allied Construction	180.00	Inv. #11441/Supplies
Jutting's Grocery	39.69	Supplies
Kaiser Well Drilling, Inc.	1744.90	Inv. #1103/Services
Delores Kangas	292.50	Reimbursement
Kingbrook Rural Water	127.26	Monthly Debt Fee
Dan Koistinen	198.06	Reimbursement
LN Association	2000.00	Donation
LN Development Corporation	1000.00	Monthly Donation
Menards	14.99	Account #30970407
Midwest Alarm Company, Inc.	78.00	Inv. #146985/Supplies
Nitteberg Construction Co.	879.80	Inv. #3670;97/Supplies
Norden Motor Company	431.55	Supplies
Northwestern Energy	701.44	2540703/879/2948926/2747404
Office Peeps, Inc.	122.53	Lease Fees
Office Peeps, Incorporated	256.65	Supplies
Ottertail Power Company	4335.10	14-030431-2/Fire Hall
Barb Ruotsalainen	200.00	LNCC Deposit Refund
SD One Call	6.30	Inv. #Sd16-0612/Services
Sioux Falls Two Way Radio	866.65	Inv. #101503/Services
Sioux Sales Company	184.80	Inv. #181991/Supplies
Steffensen Insurance	1424.00	WCA 2968730-32
Sweeney Controls Company	3523.80	STDINV12331/Services
Topkote Inc.	10296.87	Inv. #6119/Rout N-Seal
Jason/Bobbi Uecker	150.00	Reimbursement
US Postal Service	70.00	Utility Postage
Watertight Inc.	75.00	Inv. #1053/Services
Nadine West	200.00	LNCC Deposit Refund
AT&T	110.45	Services
First Premier Bank	18.99	Bank Charge
First Premier Bank	26.75	ACH Charge
REVTRAK Charge	44.33	Service Charge
First Premier Bank	545.19	Auto-Loan #310471007 Payment
REED	2712.02	Auto-Loan Payment
Rural Development	3597.00	Auto-Loan #91-01 Payment
Rural Development	1678.70	Auto-Loan #91-03 Payment
Rural Development	1939.00	Auto-Loan #97-06 Payment
SD Department of Revenue	119.86	Sales Tax Return

Motion made by Andrews and seconded by Layman to issue warrants and pay the bills. All voted aye.

Motion made Lemme and seconded by Andrews to adopt the following Policy to the Lake Park located at 45092 SD Hwy. 28, Lake Norden, SD 57248:

CITY OF LAKE NORDEN - PARK POLICY
45092 SD HWY. 28
PO BOX 213
LAKE NORDEN, SD 57248
605.785.3602
cityln@itctel.com

ADOPTED MAY 2, 2016

- Rental of RV Pads is available on first-come, first serve basis. No reservations accepted.
- RV pad rental fee is \$10.00 per day. Please make payments in the designated box or City Office.
- The day begins at 11:00 AM and ends at 4:00 PM the next day.
- Maximum stay is fourteen consecutive nights.
- Electrical service is provided for the 5 (five) RV sites, only. It is not permissible to run extension cords from one campsite to another.
- Quiet hours are 11:00 PM to 6 AM. Please consider others in the park at all times. Loud music or disorderly conduct can lead to expulsion from the park.
- Pets must be leashed and under the immediate control of the owner. Maximum leash length is 10 feet.
- Pets (except service animals) are not allowed in swimming areas.
- Contact the City Office at 600 Main Avenue, PO Box 213, Lake Norden, SD 57248, email cityln@itctel.com or call 605-785-3602 with questions.

All voted aye. Thus, motion carried

Motion made by Layman and seconded by Jager to purchase 2 (two) signs for the Lake Park located at 45092 SD Hwy. 28, Lake Norden, SD 57248, as presented. All voted aye.

Motion made by Jager and seconded by Lemme to hire Stacey Stormo as the girl's Summer Youth coach, with wage set at \$550.00 (five hundred fifty dollars) per team plus mileage reimbursement for travel to away games. All voted aye.

The following qualified for office by signing the Oath of Office:
Kim St. John, Alderman Ward I, 1-year term and Dorene Lemme, Alderman, Ward III, 2-year term.

Alderman John Layman, Ward I, did not file a *Petition of Nomination* and no other resident filed for the position. Thus, a vacancy exists in Ward I.

Mayor Aho appointed John Layman, Alderman, Ward I, 1-year term. Motion made by Lemme and seconded by Jager to approve the appointment. All voted aye.

John Layman qualified for office by signing the Oath of Office.

Mayor Aho convened the new council with the following members present: Jason Aho, Janet Andrews, Renae Jager, John Layman, Dorene Lemme and Kim St. John. Absent Brian Jacobsen.

Mayor Aho appointed council members to the following committees:

Community Center:	Jager, Layman, Lemme
Parks:	Jager, Layman, Lemme
Streets:	Andrews, Jacobsen, St. John
Health:	Jacobsen, Jager, Lemme
Summer Youth:	Jacobsen, Layman, St. John

Motion made by Jager and seconded by Layman to approve Mayor Aho's appointments to the above-mentioned Committees. All voted aye.

Motion made by St. John and seconded by Lemme to nominate Jager as Council President. All voted aye. Thus, Jager elected to the office of Council President.

Motion made by Lemme and seconded by Jager to nominate Andrews as Council Vice President. All voted aye. Thus, Andrews elected to the office of Council Vice President.

Mayor Aho appointed Delores Kangas as finance officer for the City of Lake Norden for a 1-year term. Motion made by Jager and seconded by Layman to approve the appointment. All voted aye.

Motion made by Andrews and seconded by Layman to authorize Topkote Inc. to add a spray sealant, with the cost not to exceed \$4000.00, to the 2016 Eastside Chip Seal Project. All voted aye.

Council reviewed a request by Burt Tulson for general maintenance items at Memorial Park.

Motion made by St. John and seconded by Lemme to authorize use of the Ray Antonen Field for the 12 and under VFW Teener tournament on July 15 and 16, 2016. All voted aye.

Motion made by Layman and seconded by Jager to appoint Dan Koistinen as the Rabies Clinic Coordinator at the Lake Norden Fire Hall on Saturday, June 4, 2016 from 9:00 A.M. until Noon. All voted aye.

Motion made by Lemme and seconded by Layman to approve the renewal of the Package (Off-Sale) Malt Beverage License PB-1504 for the year 2016-2017 for the Country Store-Hamlin County Farmers Coop. All voted aye.

Motion made by Jager and seconded by Andrews to approve the renewal of the Package (On-Off-Sale) Malt Beverage License RB-2529 for the year 2016-2017 for The Bullpen Restaurant LLC. Voting aye: Andrews, Jager, Lemme and St. John. Voting nay: None. Absent: Jacobsen: Abstaining: Layman. Thus, motion carried.

Motion made by Lemme and seconded by Jager to approve the EFT payment to SD Department of Labor for the 1st quarter 2016 quarterly payment of \$115.28 (one hundred fifteen dollars and twenty-eight cents). All voted aye.

Motion made by Layman and seconded by St. John to authorize John and Nanci Dragt to operate their business, The Park Drive In, located at 45092 SD Hwy. 28, Lake Norden, SD for the year 2016. All voted aye.

Motion made by Andrews and second by Jager to publish the Mowing Notice for the City of Lake Norden, as presented. All voted aye.

Police Chief Murphy presented a monthly report to the City Council.

Motion made by Layman and seconded by Jager to go into executive session per SDCL 1-25-2 Section (4). All voted aye. Council convened into executive session at 8:37 PM and came out of executive session at 9:04 PM.

Motion made by Jager and seconded by Lemme to adjourn at 9:05 PM. All voted aye.

Jason Aho
Mayor

Delores Kangas
Finance Officer



"This institution is an equal opportunity provider, and employer."

Publish once at an approximate cost of _____.