

**CITY OF LAKE NORDEN**

**October 5, 2015**

Council met in regular session at 7:00 PM, City Building, Mayor Aho, presiding. Members present: Jason Aho, Janet Andrews, Renae Jager, Dorene Lemme and St. John. Absent: Brian Jacobsen and John Layman.

City employees present: Phillip Johnson, Delores Kangas and Dan Koistinen. Absent: None.

Others present: Jenna Aderhold-Herald Enterprise.

Motion made by Lemme and seconded by Jager to approve the agenda, as presented. All voted aye.

Motion made by Andrews and seconded by St. John to approve the previous minutes, as presented. All voted aye.

Motion made by Jager and seconded by Andrews to approve the following financial reports Fund Cash Balance, Budget Expenditure Totals and Fiscal Revenue (Detail), as presented. All voted aye.

Motion made by Lemme seconded by Jager to approve the monthly reconciliation report, as presented. All voted aye.

Motion made by Andrews and seconded by Jager to approve the itemized credit card payments, as follows:

Post Office	7.55	Testing
Post Office	5.95	Testing

All voted aye. Thus, motion carried.

Motion made by Jager and seconded by Lemme to approve the quarterly loan report, as presented. All voted aye.

The finance officer submitted the following bills with verified vouchers for payment:

Darryl Kastein	639.30	Salary/less deductions
Phillip Johnson	2164.29	Salary/less deductions
Dan Koistinen	1928.81	Salary/less deductions
Gary Person	614.12	Salary/less deductions
Delores Kangas	2121.52	Salary/less deductions
Nola Osborne	150.99	Salary/less deductions
Wellmark BCBS	1039.12	Employer Monthly Premiums
SD Retirement System	993.92	Employee-Employer 6%
Dental Network of America	116.40	Employer Monthly Premiums
SD Supplemental Retirement	25.00	Employee contribution
EFTPS Processing Center	2474.67	Deductions Deposit
Arneson Electric Inc	279.23	Inv. #4678/4710
Badger Oil Company	120.12	Inv. #6970/6882/6589
Colonial Research Chemical Cor	522.29	Inv. #135959/Supplies
Cook's Wastepaper & Recycling	2456.86	Monthly Service (173) Dumpster
Coteau Shopper	120.74	Publications
Country Store	237.38	Account #73125/Supplies
Dakota Pump & Control Inc.	4128.49	Inv. #21812; 813; 818/Services

Dakota Supply Group	529.57	Inv. #B591612/Services
Dearborn National Life Ins.	124.20	Quarterly Insurance Pymt.
Department Of Revenue	181.00	Inv. #10567161/Testing
First Premier Bank	11.25	Collections
Hamlin Building Center	580.15	Supplies
Hamlin Co. Highway Department	1003.24	Customer #21
Hamlin County	2166.67	Contracted Police Service
Hamlin County Publishing	397.06	Publishing
Harry's Septic & Sewer Service	2270.25	Inv. #9927/Services
HD Electric Cooperative, Inc.	18.40	Acct. #8346/Services
ITC	416.71	Account #0000683-9
Jagers Grocery	14.62	Supplies
Kaiser Well Drilling	17012.88	Inv. #1055/Well
Kingbrook Rural Water	127.26	Monthly Debt Fee
Jane Livock	100.00	Water Deposit Refund
LN Development Corporation	1000.00	Monthly Donation
LN Farmers Elevator	2063.75	Account #33100/Supplies
LN Housing & Redevelopment Com.	2746.83	Reimbursement
Maguire Iron, Inc.	7828.00	Inv. #Ivc008413/Water Tower
Norden Motor Company	156.20	Supplies
Northwestern Energy	129.46	2540879;0703/2747404/2948926
Office Peeps, Incorporated	204.86	671787-0/671787-1/674196-0
Ottertail Power Company	3672.71	14-049136-6/Memorial Park
Popham Construction	6715.52	Inv. #3655/Chip Seal Pickup
SW One Call	8.40	Inv. #Sd15-2523/Services
Steffensen Insurance	15896.00	0000221885/Commercial Property
Sweeney Controls Company	24903.59	STDINV11928/11927
Toshiba Financial Services	149.48	Inv. #287962823/Lease Fees
US Postal Service	70.00	Utility Postage
Watertown Public Opinion	483.01	Publications
WW Tire Service, Inc.	356.57	Inv. #258035/257819
Breanna Zmolek	100.00	Water Deposit Refund
First Premier Bank	21.58	Bank Charge
First Premier Bank	30.00	ACH Charge
REVTRAK Charge	30.53	Service Charge
First Premier Bank	545.19	Auto-Loan #310471007 Payment
REED	2712.02	Auto-Loan Payment
Rural Development	3597.00	Auto-Loan #91-01 Payment
Rural Development	1678.70	Auto-Loan #91-03 Payment
Rural Development	1939.00	Auto-Loan #97-06 Payment
SD Department of Revenue	120.56	Sales Tax Return

Motion made by Andrews and seconded by St. John to issue warrants and pay the bills. All voted aye.

Motion made by Jager and seconded by Lemme to approve the quotes from John Hurley Excavating and Spilde Electric, Inc., as presented, for installation of five Recreational Vehicle Camping Pads at the Lake Park located at 45092 SD Hwy. 28, Lake Norden, SD. All voted aye.

Discussion held concerning the Nuisance letter mailed to residents, businesses & property owners within the City of Lake Norden.

Motion made by Jager and seconded by Andrews to approve and adopt the *Job Description for Police*, as presented. All voted aye.

Council reviewed implementing Code 99's for the City of Lake Norden.

Discussion was held concerning vehicle and equipment needs for the City's Police Department.

Mayor Aho declared the Council convenes into executive session per SDCL 1-25-2 Article (1) at 8:09 PM.

Mayor Aho declared the Council out of executive session at 8:23 PM.

Council shall conduct job interviews with perspective applicants for the police position on Thursday, October 15, 2015 beginning at 6:00 PM.

Terry Kasten submitted a bid for Street Sweeper & 10 Foot Snow Plow scheduled for disposal by the City. Motion made by Jager and seconded by Andrews to approve the bid, as presented. All voted aye.

Motion made by Jager and seconded by St. John to adjourn. All voted aye.

Jason Aho  
Mayor

Delores Kangas  
Finance Officer

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