

**CITY OF LAKE NORDEN**

**September 8, 2015**

Council met in regular session at 7:00 PM, City Building, Mayor Aho, presiding. Members present: Jason Aho, Janet Andrews, Brian Jacobsen, Renae Jager, John Layman, Dorene Lemme and St. John. Absent: None.

City employees present: Phillip Johnson, Delores Kangas and Dan Koistinen. Absent: None.

Others present: Jenna Aderhold-Herald Enterprise, Richard Berg, Sharon Berg, John Delzer-Delzer Law Office, Gregg Jorgensen-Banner Associates, Inc., and Chad Schlotterbeck, Hamlin County Sheriff.

Motion made by Lemme and seconded by Jacobsen to approve the agenda, as presented. All voted aye.

Motion made by St. John and seconded by Layman to approve the previous minutes, as presented. All voted aye.

Motion made by Layman and seconded by Lemme to approve the following financial reports Fund Cash Balance, Budget Expenditure Totals and Fiscal Revenue (Detail), as presented. All voted aye.

Motion made by Lemme seconded by Jager to approve the monthly reconciliation report, as presented. All voted aye.

Motion made by Jager and seconded by Jacobsen to approve the itemized credit card payments, as follows:

C-Store	60.01	Fuel
Post Office	5.95	Testing
US Postal Service	302.65	Envelopes
Walmart	67.76	Supplies /Testing

All voted aye. Thus, motion carried.

The finance officer submitted the following bills with verified vouchers for payment:

Darryl Kastein	284.77	Salary/less deductions
Phillip Johnson	2164.27	Salary/less deductions
Janet Andrews	184.70	Salary/less deductions
Renae Jager	277.05	Salary/less deductions
Brian Jacobsen	184.70	Salary/less deductions
Dan L. Koistinen	1928.82	Salary/less deductions
Jason Aho	484.84	Salary/less deductions
John Layman	184.70	Salary/less deductions
Gary Person	649.22	Salary/less deductions
Delores Kangas	2121.51	Salary/less deductions
Dorene Lemme	277.05	Salary/less deductions
Chance Niemann	235.50	Salary/less deductions
Nola Osborne	234.60	Salary/less deductions
Jeff Kruse	507.92	Salary/less deductions
Kim St. John	277.05	Salary/less deductions

Wellmark BCBS	1039.12	Employer Monthly Premiums
SD Retirement System	993.92	Employee-Employer 6%
Dental Network of America	116.40	Employer Monthly Premiums
SD Supplemental Retirement	25.00	Employee contribution
EFTPS Processing Center	2872.83	Deductions Deposit
Corey Or Heidi Arvidson	200.00	Deposit Refund
Badger Oil Company	318.24	Inv. #5082/6104;53/Supplies
Banner Associates	1061.75	Inv. #25361/Services
CNA Surety	525.00	Bond 69414119
Colonial Research Chemical Cor	1488.57	Inv. #135690/Supplies
Cook's Wastepaper & Recycling	2470.51	Monthly Service(174)Dumpsters
Country Store	365.49	Account #73125/Supplies
Dakota Pump & Control Inc.	4181.27	Inv. #21739/Spare Pump
Dakota Supply Group	273.10	Inv. #B540721/Service
Department Of Revenue	70.00	Inv. #10566671/Testing
Glacial Lakes & Prairies Tour	1642.50	Annual Fee
Gopher Sign Company	191.75	Inv. #96030/Supplies
Hamlin Building Center	387.51	Supplies
Hamlin County	2166.67	Contracted Police Service
Hamlin County Publishing	169.18	Publications
Hamlin County Farmers Coop	36.03	Account #73125/Supplies
Hawkins, Inc	4965.44	Inv. #3768258ri/Supplies
HD Electric Cooperative, Inc.	18.40	Acct. #8346/Services
ITC	413.18	Account #00040683-9
Jagers Grocery	49.54	Supplies
Kingbrook Rural Water	127.26	Monthly Debt Fee
Jeff Kruse	181.44	Reimbursement
Laker Chemical Company	3152.00	Inv. #103004/102655/Supplies
Levanen Plumbing, Inc.	243.78	Inv. #4478/Service
LL & Sons Excavating, Inc.	3962.25	Inv. #324851/Supplies/Service
LN Development Corporation	1000.00	Monthly Donation
London Fog, Inc	3572.18	Inv. #13477/Sprayer
Menards	114.50	Inv. #83082/Supplies
Brad Noem	853.72	Reimbursement/Replace Lost Ck. #20365
Norden Motor Company	281.15	Supplies
Northwestern Energy	129.37	2540879;703/2747404/2948926
Office Peeps, Incorporated	54.77	669681;994/Supplies
Ottertail Power Company	3763.00	14-035805-2/City Office-Museum
Stacy Quiram	200.00	Deposit Refund
Pam Roe	125.00	Reimbursement
Roy's Sport Shop	159.98	Inv. #78626/Summer Youth
Runnings Supply Inc.	36.97	Inv. 0028-3554288;7897/Supplies
SD Association of Rural Water	345.00	Annual Dues
Sweeney Controls Company	1870.00	STDINV11849/Transmitter
Toshiba Financial Services	149.48	Inv. #285358412/Lease Fees
US Postal Service	119.00	FO/Utility Postage
Watertown Ford	541.85	25893/2005 Dodge Ram
WW Tire Service, Inc.	18.87	Inv. #256408/Services
First Premier Bank	27.04	Bank Charge
First Premier Bank	28.75	ACH Charge
REVTRAK Charge	40.71	Service Charge
First Premier Bank	545.19	Auto-Loan #310471007 Payment
REED	2712.02	Auto-Loan Payment
Rural Development	3597.00	Auto-Loan #91-01 Payment
Rural Development	1678.70	Auto-Loan #91-03 Payment
Rural Development	1939.00	Auto-Loan #97-06 Payment

Motion made by St. John and seconded by Layman to issue warrants and pay the bills. All voted aye.

John Delzer representing Sharon Berg voiced concerns regarding the 1<sup>st</sup> Avenue Drainage Project in regards to farmland owned by Berg. Delzer suggested the City consider installing drain tile on Berg's land. Banner Associates, the City's engineering firm, will review Delzer's request.

Motion made by Jacobsen and seconded by Jager to accept the bid from Nitteberg Construction Company for 1<sup>st</sup> Avenue North Project, as presented. All voted aye.

Discussion held concerning the Nuisance letter mailed to residents, businesses & property owners within the City of Lake Norden. Council members shall conduct a review of all properties within their respective wards during the week of September 21, 2015 for declared nuisances listed in Ordinance #255.

Sheriff Schlotterbeck presented a proposal from the Commissioners that offered the City five more hours per week of patrol time and the assurance that a deputy would reside in Lake Norden. However, Commissioners remained firm in their decision for a \$4.00 per hour wage increase. Schlotterbeck stated the proposed wage would remain the same for two years.

Motion made by Jacobsen and seconded by Lemme to approve the proposed contract with Hamlin County for Contracted Police Service, as presented. Voting aye: Andrews, Jacobsen and Lemme. Voting Nay: Aho, Jager, Layman and St. John. Thus, motion failed.

Mayor Aho conducted bid opening for Surplus Property.

The following bids were received:

1993	CHEVROLET PICKUP	David R. Wenke	\$101.00
1993	CHEVROLET PICKUP	Kent Aulner	\$200.00
2001	DODGE PICKUP	Brian Jager	\$500.00
2001	DODGE PICKUP	Midwest Ag Services LLC	\$1750.00
1981	INTERNATIONAL DUMP TRUCK /WITH 12-FOOT SNOW PLOW BLADE	Gerald Koisti	\$201.00

The following items did not receive bids:

- 1981 STREET SWEEPER
- 10 FOOT SNOW PLOW
- P12 FLUORESCENT STRIP LIGHTS 8 FOOT (QUANTITY - 11)

Motion made by Lemme and seconded by Jager to accept the bid for the 1993 Chevrolet Pickup from Kent Aulner, as presented. All voted aye.

Motion made by Lemme and seconded by Jager to accept the bid from Midwest Ag Services LLC for the 2001 Dodge Pickup, as presented. All voted aye.

Motion made by Lemme and seconded by Jager to accept the bid from Gerald Koisti for the 1981 International Dump Truck with snowplow, as presented. All voted aye.

Motion made by Lemme and seconded by St. John to declare the 1981 Street Sweeper, 10 Foot Snow Plow and the P12 Fluorescent Strip Lights 8 Foot (Quantity - 11) as no longer necessary, useful or suitable for the purposes for which they were acquired. Therefore, Council approves disposal of the above-mentioned items. All voted aye.

Mayor Aho declared the Council convenes acting as a Planning and Zoning Commission and Zoning Board of Adjustments

The Board reviewed the plat of "Lee's First Addition to the City of Lake Norden" submitted by Marjorie Lee & others.

Board member Layman introduced the following resolution and moved that the same be passed.

**RESOLUTION 03/09/2015**

The plat of "Lee's First Addition to the City of Lake Norden, in County of Hamlin, South Dakota," has been duly examined and it appears that said plat is in all respects lawful and proper and entitled to approval and is hereby recommended for approval by the Lake Norden City Planning and Zoning Commission on the 8<sup>th</sup> day of September 2015.

Jason Aho, President  
Lake Norden Planning Commission

Attest:

**Delores Kangas, Zoning Official**

Board member Jager duly seconded the foregoing resolution. All voted aye. Thus, resolution is passed and adopted.

Motion made by Andrews and seconded by St. John adjourn as a Planning and Zoning Commission and Zoning Board of Adjustments

Mayor Aho declared the Council reconvenes.

Council member Andrews introduced the following resolution and moved that the same be passed.

**RESOLUTION 03/09/15**

Be it resolved by the City Council of Lake Norden, South Dakota, having viewed this plat and having received a recommendation from the Lake Norden City Planning and Zoning Commission, does hereby approve the plat of "Lee's First Addition to the City of Lake Norden, in the County of Hamlin, South Dakota," and the City Finance Officer is hereby directed to endorse on such plat a copy of this resolution and certify the same thereon.

The above and foregoing resolution was duly passed and adopted.

Dated at Lake Norden, South Dakota, this 8 day of September 2015.

CITY OF LAKE NORDEN  
Jason Aho, Mayor

ATTEST:

Delores Kangas, Finance Officer

Layman duly seconded the foregoing resolution. All voted aye. Thus, resolution is passed and adopted.

Motion made by Jager and seconded by St. John to accept proposal from Kaiser Well drilling for a well pump, pitless-baker and other necessary wires and fittings for a new well, as presented, contingent upon approval from South Dakota DENR to proceed with the well project. All voted aye.

Motion made by Jager and seconded by Dorene to approve the Second Reading of Ordinance # 323 "An Annual Appropriations Ordinance for the City of Lake Norden for the year ending December 31, 2016." All voted aye.

Motion made by Lemme and seconded by Jacobsen to renew the Lease Agreement with Jaclyn's Fitness & Massage for the year 2016, as presented. All vote aye.

Motion by Layman and seconded by Jacobsen to approve an automatic supplemental budget for the General Fund - West Nile (101 441.3 426.00) for \$1603.00 (one thousand six hundred three dollars and zero cents. Total means of finance is a Mosquito Control Grant. All voted aye.

Council member Jager introduced the following resolution and moved that the same be passed.

**RESOLUTION 04/09/15**

**BE IT RESOLVED THAT THE LAKE NORDEN CITY COUNCIL** authorizes the disbursement of \$16,715.00 (sixteen thousand seven hundred fifteen dollars and zero cents) from Contingency Funds (101 411.1 411.50) to the following line item budgets:

\$2,200.00 (two thousand two hundred dollars and zero cents) West Nile 101 441.3 426.00  
\$10,067.00 (ten thousand sixty seven dollars and zero cents) Streets/Paving/Improvements (101 431.2 435.00)  
\$2,400.00 (two thousand four hundred dollars and zero cents) Ordinances, Resolutions & Proceedings (101 411.1 423.00)  
\$1367.00 (one thousand three hundred sixty seven and zero cents) Streets-Workers Compensation 101 431.1 414.00  
\$136.00 (one hundred thirty six dollars and zero cents) Landfill-Workers Compensation 101 432.0 414.00  
\$136.00 (one hundred thirty six dollars and zero cents) Janitor-Workers Compensation 101 456.0 414.00

\$136.00 (one hundred thirty six dollars and zero cents) Parks-Workers Compensation 101 452.2 414.00

\$273.00 (two hundred seventy three dollars and zero cents) Finance Office-Workers Compensation

**ADOPTED** THIS EIGHTH DAY OF SEPTEMBER 2015 AT THE MEETING OF THE LAKE NORDEN CITY COUNCIL.

CITY OF LAKE NORDEN  
Jason Aho, Mayor

ATTEST:  
Delores Kangas, Finance Officer

Layman duly seconded the foregoing resolution. All voted aye. Thus, resolution is passed and adopted.

Motion made by Jager and seconded by St. John to transfer \$9000.00 (nine thousand dollars and zero cents) from the Garbage Fund (616) to the Sewer Fund (604). All voted aye.

Motion made by Lemme and seconded by Andrews to hire Jeff Kruse as Summer Youth Coach and to set wage at \$550.00 (five hundred fifty dollars and zero cents) per team plus mileage for away games. All voted aye.

Motion made by Jager and seconded by Lemme to approve an automatic supplemental budget for the General Fund - Government Building Capital Outlay Reserve (101 419.2 430.00) for \$492.80 (four hundred ninety two dollars and eighty cents). Total means of finance is a light rebate received for from Ottertail Power Company. All voted aye.

Motion made by Jager and seconded by Layman to amend the Vacation Schedule to add the following: 20 years plus of employment earns 25 days of vacation. All voted aye.

Motion made by Jager and seconded by Lemme to adjourn. All voted aye.

Jason Aho  
Mayor

Delores Kangas  
Finance Officer

 "This institution is an equal opportunity provider, and employer."

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