

CITY OF LAKE NORDEN

FEBRUARY 8, 2016

Council met in regular session at 7:00 PM, City Building, Mayor Aho, presiding. Members present: Jason Aho, Janet Andrews, John Layman, Dorene Lemme and Kim St. John. Absent: Brian Jacobsen and Renae Jager.

City employees present: Phillip Johnson, Delores Kangas, Dan Koistinen and Jimmy Murphy (Murphy joined the meeting at 8:00 PM). Absent: None.

Others present: Jenna Aderhold-Herald Enterprise and Gregg Jorgensen-Banner Associates.

Motion made by Layman and seconded by Andrews to approve the agenda, as presented. All voted aye.

Motion made by Lemme and seconded by St. John to approve the previous minutes, as presented. All voted aye.

Motion made by Andrews and seconded by Lemme to approve the following financial reports Fund Cash Balance, Budget Expenditure Totals and Fiscal Revenue (Detail), as presented. All voted aye.

Motion made by Lemme seconded by St. John to approve the monthly reconciliation report, as presented. All voted aye.

Motion made by Layman and seconded by Lemme to approve the itemized credit card payments, as follows:

| | | | |
|----------------|----------------------|--------|-----------------|
| Johnson***2889 | Wheelco Brake Supply | 185.55 | Supplies |
| Johnson***2889 | Walmart | 39.96 | Police Supplies |
| Johnson***2889 | Dutch Boy | 11.00 | Car Wash |
| Johnson***2889 | Post Office | 5.75 | Testing |
| Kangas***2897 | Jagers Grocery | 53.21 | Supplies |
| Kangas***2897 | Walmart | 25.78 | Supplies |

All Voted Aye. Thus, Motion Carried.

The finance officer submitted the following bills with verified vouchers for payment:

| | | |
|--------------------------------|----------|--------------------------------|
| Phillip Johnson | 2225.88 | Salary/less deductions |
| Dan Koistinen | 2014.97 | Salary/less deductions |
| Delores Kangas | 1165.65 | Salary/less deductions |
| Nola Osborne | 185.17 | Salary/less deductions |
| Jimmy Murphy | 2397.18 | Salary/less deductions |
| Wellmark BCBS | 2712.08 | Employer Monthly Premiums |
| SD Retirement System | 1565.62 | Employee-Employer 6% |
| Wellmark BCBS | 1017.06 | Employee Monthly Premium |
| Dental Network of America | 168.20 | Employer Monthly Premiums |
| SD Supplemental Retirement | 75.00 | Employee contributions |
| EFTPS Processing Center | 3202.45 | Deductions Deposit |
| Arneson Electric Inc | 18673.00 | Inv. #4788/4783/Services |
| Banner Associates | 915.00 | Inv. #25945/Services |
| Brian's Glass & Door | 107.45 | Inv. #67394/Services |
| Colonial Research Chemical Cor | 1275.72 | Inv. #136675/Supplies |
| Cook's Wastepaper & Recycling | 2451.21 | Monthly Service (172) Dumpster |

| | | |
|--------------------------------|---------|----------------------------------|
| Country Store | 657.83 | Account#73125/Supplies |
| Dakota Pump & Control Inc. | 219.39 | Inv. #22089/Services |
| Dakota Supply Group | 482.82 | Inv. #B871370/Services |
| Department Of Revenue | 28.00 | Inv. #10569543/Testing |
| Elite Signs & Graphix | 339.78 | Inv. #44931/Services |
| Glacial Lakes & Prairies Tour | 150.00 | Annual Membership |
| Gunderson, Evenson, Boyd, Knig | 330.00 | Legal Fees |
| Hamlin Building Center | 240.15 | Supplies |
| Hamlin County Publishing | 184.01 | Publications |
| Hawkins, Inc | 2580.24 | Inv. #3825861ri/Supplies |
| HD Electric Cooperative, Inc. | 18.40 | Account #8346/Services |
| Heiman Fire Equipment, Inc. | 288.50 | Inv. #26513/Services |
| International Assoc. Of Police | 150.00 | Membership Dues |
| ITC | 537.24 | Account #00040683-9 |
| Jagers Grocery | 75.00 | Water Deposit Refund |
| Phillip Johnson | 309.96 | Reimbursement |
| Jutting's Grocery | 48.90 | Supplies |
| Kaiser Well Drilling, Inc. | 3489.80 | #1086-Well12/#1084well17 |
| Delores Kangas | 206.31 | Reimbursement |
| Kingbrook Rural Water | 127.26 | Monthly Debt Fee |
| Laker Chemical Company | 2314.00 | Inv. #104203/000095/Supplies |
| McLeod's Printing & Office Sup | 81.22 | Inv. #059969/Supplies |
| Menards | 50.91 | Inv. #94308/95444/Supplies |
| Midwest Alarm Company, Inc. | 81.75 | Inv. #113154-A/Services |
| Minn-Kota Pest Services, Inc. | 410.40 | 101589/Annual Fees |
| Marilyn Trachsel | 39.00 | Annual Dues |
| Norden Motor Company | 276.40 | Supplies |
| Northern Truck Equipment | 230.18 | Inv. #023952; 4054/Supplies |
| Northwestern Energy | 1186.16 | 2540703; 879/2747404/2948926 |
| Office Peeps, Incorporated | 155.64 | Inv. #687847-0/688977-0/Supplies |
| Ottertail Power Company | 4062.51 | 14-030024-5/Treatment Plant |
| Runnings Supply Inc. | 3.19 | Inv. #364149/Supplies |
| SD DENR-Board of Operator Cert | 10.00 | Exam Fee/Johnson |
| SD Federal Property Agency | 31.50 | Inv. #55374224/Supplies |
| SD One Call | 3.15 | Inv. #Sd15-4031/Services |
| Sioux Falls Two Way Radio | 609.85 | Inv. #100546/Services |
| Star Laundry & Dry Cleaners | 110.87 | Account #3710-00001; 00002 |
| Steffensen Insurance | 1964.36 | Policy #0202-5757/Police Car |
| Toshiba Financial Services | 149.48 | Inv. #296383839/Lease Fees |
| Artie/Rachel Vainikka | 47.03 | Deposit Less Billing |
| Vessco, Inc. | 309.43 | Inv. #65300/Supplies |
| First Premier Bank | 21.74 | Bank Charge |
| First Premier Bank | 26.25 | ACH Charge |
| REVTRAK Charge | 37.57 | Service Charge |
| First Premier Bank | 545.19 | Auto-Loan #310471007 Payment |
| REED | 2712.02 | Auto-Loan Payment |
| Rural Development | 3597.00 | Auto-Loan #91-01 Payment |
| Rural Development | 1678.70 | Auto-Loan #91-03 Payment |
| Rural Development | 1939.00 | Auto-Loan #97-06 Payment |
| SD Department of Revenue | 119.86 | Sales Tax Return |

Motion made by Andrews and seconded by Layman to issue warrants and pay the bills. All voted aye.

Mayor Aho declared the Council convenes acting as a Planning and Zoning Commission and Zoning Board of Adjustments.

No one appeared to address in full or part the advertised Public Hearing for Ordinance 331, an ordinance amending Ordinance 320, an ordinance amending the official zoning map and an ordinance amending Ordinance 241, an ordinance establishing zoning regulations for the city of Lake Norden, South Dakota, and providing for the administration, enforcement, and amendment thereof, in accordance with the provisions of chapters 11-4 and 11-6, 1967 SDCL, and amendments thereof, and for the repeal of all ordinances in conflict herewith.

Board member Layman introduced the following resolution and moved that the same pass.

RESOLUTION 01/02/2016

Be it resolved that the City of Lake Norden Planning Commission recommends to the Lake Norden City Council that they approve and adopt Ordinance #331.

Signed this 8th day of February 2016

Jason Aho, President
Lake Norden Planning Commission

Attest:
Delores Kangas, Zoning Official

Board member St. John duly seconded the foregoing resolution. All voted aye, thus resolution is passed and adopted.

Motion made by Layman and seconded by Lemme to adjourn as a Planning and Zoning Commission and Zoning Board of Adjustments. All voted aye.

Mayor Aho declared the Council reconvenes.

Motion made by Lemme and seconded by St. John to approve the First Reading of ORDINANCE 331, AN ORDINANCE AMENDING ORDINANCE 320, AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP AND AN ORDINANCE AMENDING ORDINANCE 241, AN ORDINANCE ESTABLISHING ZONING REGULATIONS FOR THE CITY OF LAKE NORDEN, SOUTH DAKOTA, AND PROVIDING FOR THE ADMINISTRATION, ENFORCEMENT, AND AMENDMENT THEREOF, IN ACCORDANCE WITH THE PROVISIONS OF CHAPTERS 11-4 AND 11-6, 1967 SDCL, AND AMENDMENTS THEREOF, AND FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT HEREWITH. All voted aye.

Motion made by Layman and seconded by St. John to set March 7, 2016 at the regularly scheduled City Council Meeting as the date for the Second Reading of Ordinance # 331. All voted aye.

Gregg Jorgensen presented information regarding repair/replacement of the original water filter at the Water Treatment Plant.

Motion made by Layman and seconded by Andrews to approve the quote from SDML Workers Compensation Fund, as presented. All voted aye.

Discussion held concerning a request by William Masteller to place a Digafarms VBN (Virtual Base Network) on the Water Treatment Plant. Gregg

Jorgensen will review request and then make a recommendation to the Council.

Discussion held concerning the City's Summer Youth Program.

Motion made by Lemme and seconded by St. John to approve 4th quarter 2015 unemployment quarterly payment to SD Department of Labor and Regulation for \$25.68 (twenty-five dollars and sixty-eight cents). All voted aye.

Motion made by Layman and seconded by Lemme to approve reimbursement to full time City employees for use of their personal cell phones for City business in the amount of \$50.00 (fifty dollars) per month. All voted aye.

Police Chief presented a monthly report to the City Council.

Motion made by Lemme and seconded by St. John to approve the purchase of a Watch Guard standard capacity body camera plus slider clip for the Lake Norden Police Department, as presented. All voted aye.

Mayor Aho declared the Council convenes into executive session per SDCL 1-25-2 Section 1 at 8:12 PM.

Mayor Aho declared the Council out of executive session at 8:28 PM.

Motion made by Lemme and seconded by Andrews to adjourn at 8:29 PM. All voted aye.

Jason Aho
Mayor

Delores Kangas
Finance Officer

 "This institution is an equal opportunity provider, and employer."

Publish once at an approximate cost of _____.