

CITY OF LAKE NORDEN

January 4, 2016

Council met in regular session at 7:00 PM, City Building, Mayor Aho, presiding. Members present: Jason Aho, Janet Andrews, Brian Jacobsen, Renae Jager, and Dorene Lemme. Absent: John Layman and Kim St. John

City employees present: Phillip Johnson, Delores Kangas, Dan Koistinen and Jimmy Murphy. Absent: None.

Others present: Jenna Aderhold-Herald Enterprise, Herb Hoard and John Larson.

Motion made by Jager and seconded by Jacobsen to approve the agenda, as with the addition of the meeting date for February council meeting. All voted aye.

Motion made by Lemme and seconded by Jager to approve the previous minutes, as presented. All voted aye.

Motion made by Andrews and seconded by Jacobsen to approve the following financial reports Fund Cash Balance, Budget Expenditure Totals and Fiscal Revenue (Detail), as presented. All voted aye.

Motion made by Jager seconded by Lemme to approve the monthly reconciliation report, as presented. All voted aye.

Motion made by Jacobsen and seconded by Andrews to approve the itemized credit card payments, as follows:

Phillip Johnson	Post Office	5.75	Testing
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Phillip Johnson	Arby's	7.91	Travel
Delores Kangas	AT&T	209.99	Police Cell Phone

All Voted Aye. Thus, Motion Carried.

Motion made by Jager and seconded by Lemme to approve the quarterly loan report, as presented. All voted aye.

The finance officer submitted the following bills with verified vouchers for payment:

Phillip Johnson	2164.49	Salary/less deductions
Dan Koistinen	1907.15	Salary/less deductions
Delores Kangas	2121.10	Salary/less deductions
Nola Osborne	220.70	Salary/less deductions
Wellmark BCBS	1356.04	Employer Monthly Premiums
SD Retirement System	993.92	Employee-Employer 6%
Dental Network of America	116.40	Employer Monthly Premiums
SD Supplemental Retirement	50.00	Employee contribution
EFTPS Processing Center	2220.02	Deductions Deposit
Jason Aho	15.00	Reimbursement
Banner Associates	3588.55	#25742/25853/Services
Connecting Point Computer	1927.80	Computer/Police
Cook's Wastepaper & Recycling	2443.21	Monthly Service (172) Dumpster

Country Store	588.37	Account#73125/Supplies
Dakota Pump & Control Inc.	982.14	Inv. #22004/Supplies
Dearborn National Life Ins.	158.10	Quarterly Insurance Pymt.
Department Of Revenue	56.00	Inv. #10569068/Testing
First District	498.67	Annual Dues
First Premier Bank	11.10	Collections
Hamlin County	2166.67	Contracted Police Service
Hamlin Building Center	1740.06	Supplies
Hamlin Co. Highway Department	1098.03	Customer #21/Supplies
Hamlin County Publishing	216.93	Publications
Hamlin PACH Program	500.00	Annual Donation
Hawkins, Inc	4427.61	Inv. #3810283;984/Supplies
HD Electric Cooperative, Inc.	18.40	Account #8346/Service
Glacial Lakes Humane Society	900.00	Annual Donation
ITC	413.01	Account #00040683-9
Phillip Johnson	164.00	Reimbursement
Jimmy Murphy	106.00	Reimbursement
Kingbrook Rural Water	127.26	Monthly Debt Fee
Laker Chemical Company	849.25	Inv. #104451/Supplies
LL & Sons Excavating, Inc.	6077.56	Inv. #510099/New Well
LN Baseball Hall Of Fame	500.00	Annual Donation
LN Community Center Organ.	2500.00	Annual Donation
LN Development Corporation	1000.00	Monthly Donation
LN Historical Society	1000.00	Annual Donation
LN Senior Citizens	1000.00	Annual Donation
Menards	37.28	Inv. #92891/Supplies
Norden Motor Company	344.21	Supplies
Northwestern Energy	854.06	2540879/703/2948926/2747404
Office Peeps, Incorporated	2392.42	684136; 1/C681410/685142; 147/68
Ottertail Power Company	3049.77	14-030431-2/Fire Hall
Productivity Plus Acct. (Titan	2889.32	Inv. #584388-C1/7073508gp
Runnings Supply Inc.	477.96	Inv. #3644134/Supplies
SD Assoc. Of Code Enforcement	40.00	Annual Dues
SD DENR-Board Of Operator Cert	12.00	Certification #6373/6247
SD DENR	50.00	Wastewater Fee
SD Department Of Revenue	16.20	Title/License Fees
SD Gov't Fin. Officers' Assoc.	40.00	Annual Dues
SDML Street Mt. Assoc. Of SD	35.00	Annual Dues
SD Municipal League	512.36	Annual Dues
Sioux Sales Company	150.70	Inv. #180786/Supplies
Spilde Electric, Inc.	8976.00	Inv.#4745/Lake Park RV Pads
Star Laundry & Dry Cleaners	110.87	Account #3710-00001; 00002
Steffensen Tree Service	75.00	Inv. #487066/Services
Toshiba Financial Services	149.48	Inv. #294225651/Lease Fees
US Postal Service	70.00	Utility Postage
WW Tire Service, Inc.	42.64	Inv. #261890/Services
State of South Dakota	4825.00	Police vehicle
First Premier Bank	15.13	Bank Charge
First Premier Bank	26.00	ACH Charge
REVTRAK Charge	34.41	Service Charge
First Premier Bank	545.19	Auto-Loan #310471007 Payment
REED	2712.02	Auto-Loan Payment
Rural Development	3597.00	Auto-Loan #91-01 Payment
Rural Development	1678.70	Auto-Loan #91-03 Payment
Rural Development	1939.00	Auto-Loan #97-06 Payment
SD Department of Revenue	119.86	Sales Tax Return

Motion made by Andrews and seconded by Jacobsen to issue warrants and pay the bills. All voted aye.

Mayor Aho gave an update concerning establishment of the Police Department for the City of Lake Norden.

Mayor Aho declared the Council convenes acting as a Planning and Zoning Commission and Zoning Board of Adjustments.

Herb Hoard, Cadence Construction, appeared to address in full or in part the advertised Public Hearing. The Public Hearing was advertised to address the following variance request:

1. Permit No. 01/01/16 by Herb Hoard - Cadence Construction for a variance of Chapter 2:05.05 Area Regulations. The request, if granted, would permit the applicant to use the following property: 713 Main Avenue, Lot 1 & 2 Block 8 of the Original Plat of the City of Lake Norden, SD 57248 in the following manner: Construction of a 24' X 84' (twenty four by eighty four foot) triplex. The ordinance requires that structures shall not be placed closer than 25 (twenty-five) feet on a corner lot along Main Avenue and Lakeview Street. Therefore, the applicant is requesting a 5 (five) foot) variance from the front yard setback along Lakeview Street.
2. Permit No. 01/01/16 by Herb Hoard - Cadence Construction for a variance of Chapter 2:05.05 Area Regulations. The request, if granted, would permit the applicant to use the following property: 713 Main Avenue, Lot 1 & 2 Block 8 of the Original Plat of the City of Lake Norden, SD 57248 in the following manner: Construction of a 24' X 84' (twenty four by eighty four foot) triplex. The ordinance requires that structures shall have 1 (one) 7 (seven) foot side yard and 1 (one) 20 (twenty) foot rear yard setback on corner lot. Therefore, the applicant is requesting a 1' (one foot) variance from the side yard setback. The side yard would abut Lot 3, Block 8 Central City Addition whose physical address is 709 Main Avenue.

Motion made by Lemme and seconded by Jacobsen to approve the above-mentioned variance requests, contingent upon Hoard obtaining ownership of said property described as: 713 Main Avenue, Lot 1 & 2 Block 8 of the Original Plat of the City of Lake Norden, SD 57248. All voted aye. Thus variances granted with contingencies.

The Board reviewed the plat by Hamlin County Cooperative Oil Company of the plat of LOT 1 OF HAMLIN COUNTY COOP ADDITION IN THE NE1/4 OF SECTION 20, T113N, R53W OF THE 5TH PM,".

Motion made by Jager and seconded by Andrews to recommend approval Hamlin County Cooperative Oil Company's, plat of LOT 1 OF HAMLIN COUNTY COOP

ADDITION IN THE NE1/4 OF SECTION 20, T113N, R53W OF THE 5TH PM, CITY OF LAKE NORDEN, HAMLIN COUNTY, SOUTH DAKOTA, to the Lake Norden City Council. All voted aye.

Motion made by Jager and seconded by Jacobsen to adjourn as a Planning and Zoning Commission and Zoning Board of Adjustments. All voted aye.

Mayor Aho declared the Council reconvenes.

Council member Jager introduced the following resolution and moved that the same pass.

RESOLUTION 01/01/2016

WHEREAS, Hamlin County Cooperative Oil Company, owners and developers, have submitted to the governing board a proposed plat of LOT 1 OF HAMLIN COUNTY COOP ADITION IN THE NE1/4 OF SECTION 20, T113N, R53W OF THE 5TH PM, CITY OF LAKE NORDEN, HAMLIN COUNTY, SOUTH DAKOTA, and Governing body of said City having examined the proposed plat and it appearing that all municipal taxes and special assessments, if any, upon said plat and survey, have been executed according to law.

NOW, THEREFORE, BE IT RESOLVED THAT said plat and survey by and are hereby in all things accepted and approved.

Passes and is approved this 4th day of January 2016.

Jason Aho, Mayor

(SEAL)

ATTEST:

Delores Kangas, Finance Officer

Jacobsen duly seconded the foregoing resolution. All voted aye. Thus, resolution passes and adopted.

John Larson presented a request to obtain permission to play "Pickle Ball" at the Lake Norden Community Center. Larson stated he would purchase necessary equipment which would be stored at the Community Center. Motion made by Jacobsen and seconded by Jager to authorize "Pickle Ball" to be played during the scheduled "Walking Program" hours at the Community Center. Walking hours are Monday, Wednesday and Friday from 9:00 AM until 11:00 PM beginning after Labor Day in September and continuing through April. All voted aye.

Motion made by Jager and seconded by Jacobsen to approve the salaries for City employees and officials as follows:

2016 Salaries

- ❖ Mayor -- \$175.00 per council meeting;
- ❖ Council members -- \$100.00 per council meeting;
- ❖ City employees and/or officials attending meetings in behalf of the City --\$100.00 per whole workday meeting/\$50.00 per one-half workday meeting;

- ❖ Gary Person/part-time City Landfill -- \$9.79 per hour, \$50.00 Christmas bonus;
- ❖ Delores Kangas/Finance Officer \$35,143.60 annually/\$50.00 for special meetings/Health insurance (\$678.02 monthly)/Life insurance (\$41.40 quarterly)/Family Dental Insurance (\$90.50 monthly)/ 6% City contribution for SD Retirement / \$250.00 Christmas Bonus;
- ❖ Phillip Johnson/City Maintenance -- \$35,020.00 annually/Employee Health (\$678.02 monthly)/Life Insurance (\$41.40 quarterly)/ Dental Insurance (\$25.90 monthly)/6% City contribution for SD Retirement/\$250.00 Christmas Bonus;
- ❖ Dan Koistinen/City Maintenance -- \$28,840.00 annually/In lieu of insurance 1/2 Employee Health insurance premium (\$339.01 monthly)/Life Insurance (\$41.40 quarterly)/In lieu of insurance 1/2 Dental Insurance premium (\$12.95 monthly)/6% City contribution for SD Retirement/\$250.00 Christmas Bonus;
- ❖ Jimmy Murphy/City Police -- \$40,000.00 annually/Employee Health (\$678.02 monthly)/Life Insurance (\$33.90 quarterly)/ Dental Insurance (\$25.90 monthly)/8% City contribution for SD Retirement/\$250.00 Christmas Bonus;
- ❖ Nola Osborne/ part-time Janitor -- \$16.84 per hour, \$50.00 Christmas bonus;
- ❖ Brian Jager/ part-time (backup) Janitor -- \$16.84 per hour
- ❖ Darryl Kastein/ part-time City Maintenance -- \$15.00 per hour
- ❖ Darryl Kastein/ part-time City Weekend Water Operator -- \$12.50 per hour
- ❖ Summer Youth Program
 - Coaching -- \$550.00 per team;
 - Concession Stand Manager -- \$225.00 per team;
 - Summer Youth Umpiring -- \$25.00 per game.

All voted aye. Thus, motion carried.

Motion made by Jager and seconded by Lemme to authorize Mayor Aho to sign in behalf of the City of Lake Norden an *Annual Wastewater Inspection Agreement* with Dakota Pump & Control, as presented. All voted aye.

Motion made by Jacobsen and seconded by Jager to authorize Mayor Aho to sign in behalf of the City of Lake Norden a *Small Community Grant Application*, as presented. All voted aye.

Motion made by Jacobsen and seconded by Lemme to change the date of the regularly scheduled City Council meeting in February from February 1, 2016 to February 8, 2016. All voted aye.

Motion made by Jacobsen and seconded by Jager to adjourn at 8:03 PM. All voted aye.

Jason Aho
Mayor

Delores Kangas
Finance Officer

 "This institution is an equal opportunity provider, and employer."

Publish once at an approximate cost of _____.