

CITY OF LAKE NORDEN

March 7, 2016

Council met in regular session at 7:00 PM, City Building, Council President Renae Jager, presiding. Members present: Janet Andrews, Brian Jacobsen, Renae Jager, Dorene Lemme and Kim St. John. Absent: Jason Aho and John Layman.

City employees present: Phillip Johnson, Delores Kangas, Dan Koistinen and Jimmy Murphy (Murphy joined the meeting at 8:00 PM). Absent: None.

Others present: Jenna Aderhold-Herald Enterprise and Gregg Jorgensen-Banner Associates.

Motion made by Andrews and seconded by Lemme to approve the agenda, with the addition of discussion concerning dogs running at large. All voted aye.

Motion made by Lemme and seconded by Andrews to approve the previous minutes, as presented. All voted aye.

Motion made by Andrews and seconded by Jacobsen to approve the following financial reports Fund Cash Balance, Budget Expenditure Totals and Fiscal Revenue (Detail), as presented. All voted aye.

Motion made by Lemme seconded by Andrews to approve the monthly reconciliation report, as presented. All voted aye.

Motion made by St. John and seconded by Jacobsen to approve the itemized credit card payments, as follows:

Johnson***2889	McDonald's	7.48	Travel
Johnson***2889	Post Office	6.45	Testing
Murphy***3739	FPB	5.00	Annual Fee

All Voted Aye. Thus, Motion Carried.

The finance officer submitted the following bills with verified vouchers for payment:

Phillip Johnson	2262.26	Salary/less deductions
Janet Andrews	277.05	Salary/less deductions
Renae Jager	184.70	Salary/less deductions
Brian Jacobsen	184.70	Salary/less deductions
Dan Koistinen	2051.09	Salary/less deductions
Jason Aho	484.84	Salary/less deductions
John Layman	184.70	Salary/less deductions
Delores Kangas	1207.77	Salary/less deductions
Dorene Lemme	277.05	Salary/less deductions
Nola Osborne	171.07	Salary/less deductions
Kim St. John	184.70	Salary/less deductions
Jimmy Murphy	2397.19	Salary/less deductions
Wellmark BCBS	2034.06	Employer Monthly Premiums
SD Retirement System	1583.66	Employee-Employer 6%
Wellmark BCBS	1017.06	Employee Monthly Premium

Dental Network of America	142.30	Employer Monthly Premiums
SD Supplemental Retirement	75.00	Employee contributions
EFTPS Processing Center	3537.19	Deductions Deposit
Avenet, LLC	375.00	Inv. #38359/Annual Fee
Banner Associates	2520.80	Inv. #26134/Services
Cook's Wastepaper & Recycling	2447.21	Monthly Service (172) Dumpster
Country Store	218.28	Acct. #73125/Supplies
Dakota Supply Group	643.10	Inv. #B981296/Services
Department Of Revenue	28.00	Inv. #10569946/Testing
Don's Body Shop	217.59	Police Vehicle
Hamlin Building Center	719.23	Supplies
Hamlin Co. Highway Department	1138.07	Customer #21/Snow Removal
Hamlin County Publishing	97.68	Publications
Hamlin School District No.28-3	100.00	Prom Donation
Harry's Septic & Sewer Service	2597.00	Inv. #10671/Services
Hawkins, Inc	4112.83	Inv. #3838380ri/Supplies
HD Electric Cooperative, Inc.	18.40	Account 8346/Service
ITC	453.07	Account #00040683-9
J&L Machine and Welding, Inc.	102.68	Inv. #54265/Supplies
Phillip Johnson	128.00	Reimbursement
Jutting's Grocery	11.95	Supplies
Delores Kangas	59.99	Reimbursement
Kingbrook Rural Water	127.26	Monthly Debt Fee
Laker Chemical Company	1009.00	INV000315/0000408/Supplies
LN Development Corporation	2000.00	Monthly Donation (Feb/March)
McLeod's Printing & Office Sup	66.49	Inv. #060753/Supplies
Menards	342.96	Inv. #96934/98743/Supplies
Jimmy Murphy	32.09	Reimbursement
Norden Motor Company	419.45	Supplies
Norden Welding & Machine	1118.16	Inv. #3874/Services
Northwestern Energy	1178.40	2948926/2747404/2540703;254087
Broly O Bu	200.00	LNCC Deposit Refund
Office Peeps, Incorporated	192.03	Inv. #189393807/Copier Agreement
Ottertail Power Company	4078.28	14-030431-2/Fire Hall
SDML Workers Compensation Fund	5476.00	Inv. #14577/Member 449
Sioux Sales Company	25.90	Inv.181493/Supplies
Star Laundry & Dry Cleaners	110.87	Acct. #3710-00001.00002
Steffensen Insurance	15105.00	PEP24444449 33/0000221885
Toshiba Financial Services	149.48	Inv. #298532938/Lease Fees
US Postal Service	70.00	Utility Postage
Watchguard Video	807.00	Inv. #BCMINV0001754/Supplies
First Premier Bank	15.29	Bank Charge
First Premier Bank	28.00	ACH Charge
REVTRAK Charge	30.28	Service Charge
First Premier Bank	545.19	Auto-Loan #310471007 Payment
REED	2712.02	Auto-Loan Payment
Rural Development	3597.00	Auto-Loan #91-01 Payment
Rural Development	1678.70	Auto-Loan #91-03 Payment
Rural Development	1939.00	Auto-Loan #97-06 Payment
SD Department of Revenue	119.86	Sales Tax Return

Motion made by St. John to issue warrants and pay the bills, with the exception of the prom donation to the Hamlin Jr. Class Parents. Motion died for a lack of a second.

Motion made by Jacobsen and seconded by Lemme to issue warrants and pay the bills. Voting aye: Andrews, Jacobsen, Jager, and Lemme. Absent: Layman. Voting nay: St. John. Therefore, motion carried.

Gregg Jorgensen presented information regarding repair/replacement of the original water filter at the Water Treatment Plant.

Motion made by Jacobsen and seconded by Lemme to request placement of the Water Filter Repair/Replacement Project on the SD State Water Plan. All voted aye.

Motion made by Andrews and seconded by Jacobsen to authorize Council President, Renae Jager, to sign a five-year contract, as presented, in behalf of the City of Lake Norden with William T. Masteller to install and maintain a Digafarms VBN (Virtual Base Network) on the Water Treatment Plant located at 905 Park Street. All voted aye.

Motion made by Lemme and seconded by St. John to hire the following as Summer Youth Coaches at a wage of 550.00 (five hundred fifty dollars) per team:

Damon Stormo - Boys T-Ball (5-7 year olds);
Brad Noem - Boys - Coach Pitch (8-10 year olds); Midgets (11-12 year olds);
and Jason Uecker and Brad Noem - Teeners (13-14 & 15-16 year olds).

All voted aye. Thus Stormo, Noem and Uecker hired as coaches for the Boys Summer Youth Program.

Motion made by Jacobsen and seconded by St. John to hire Renae Jager as Concession Stand Manager for the Summer Youth Program. Furthermore, motion sets the wage at 225.00 per team. Voting aye: Andrews, Jacobsen, Lemme and St. John. Absent: Layman. Abstaining: Jager. Therefore, motion carried.

Motion made by Lemme and seconded by Andrews to approve the Second Reading of ORDINANCE 331, AN ORDINANCE AMENDING ORDINANCE 320, AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP AND AN ORDINANCE AMENDING ORDINANCE 241, AN ORDINANCE ESTABLISHING ZONING REGULATIONS FOR THE CITY OF LAKE NORDEN, SOUTH DAKOTA, AND PROVIDING FOR THE ADMINISTRATION, ENFORCEMENT, AND AMENDMENT THEREOF, IN ACCORDANCE WITH THE PROVISIONS OF CHAPTERS 11-4 AND 11-6, 1967 SDCL, AND AMENDMENTS THEREOF, AND FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT HERewith. All voted aye.

Motion made by Jacobsen and seconded by St. John to approve the First Reading of Ordinance #332 "AN ORDINANCE AMENDING ORDINANCE #251 - CITY TRUCK ROUTE". All voted aye.

Motion made by Andrews and seconded by Lemme to approve the Annual Report for the City of Lake Norden for the year ending December 31, 2015, as presented. All voted aye.

Council member Lemme introduced the following resolution and moved that the same is passed.

RESOLUTION 02/03/2016
City of Lake Norden #449

BE IT RESOLVED that the City of Lake Norden shall become a member of the SDML Workers' Compensation Fund effective 3/1/2016 or as soon thereafter as possible in accordance with the By-Laws dated as of January 1, 1987; and be it further resolved that this resolution is pursuant to SDCL 1-24, and the undersigned are hereby authorized to execute any and all documents necessary for the City of Lake Norden to participate in accordance with said By-Laws dated as of January 1, 1987, or as may be amended, and said By-Laws are incorporated by reference herein and a copy of said By-Laws and any amendments shall at all times be on file with the City Finance Officer.

Dated this 7th day of March, 2016

Rena Jager

Title: Council President

ATTEST:

Delores Kangas

Witness Title: Finance Officer

Council member Jacobsen duly seconded the foregoing resolution. All voted aye. Thus, resolution passes and is adopted.

Motion by St. John and seconded by Andrews to authorize the Finance Officer to sign Wellmark BCBS "*Plan Year Change Response Form*" which would change the plan year to October 1, 2016. All voted aye.

Council reviewed the lease agreement for use of the Lake Norden Community Center. Motion made by St. John and seconded by Jacobsen to approve lease agreement with no changes. All voted aye.

Discussion held concerning part-time summer help.

Motion made by Andrews and seconded by Jacobsen to authorize automatic payment of the AT&T cell phone bill for the Lake Norden Police Department from the City's checking account. All voted aye.

Motion made by Jacobsen and seconded by Lemme to adopt the following policy regarding use of the meeting room in the Lake Norden Fire Hall:

LAKE NORDEN FIRE HALL
MEETING ROOM USE POLICY
600 Main Avenue
Lake Norden, SD 57248

The Fire Hall shall not be rented to individuals or businesses for private use.

Non-profit organizations affiliated with the City of Lake Norden shall be allowed to conduct business meetings at the Lake Norden Fire Hall meeting room.

The Lake Norden Senior Citizen Healthy Aging Program shall be allowed usage of the Fire Hall meeting room.

Furthermore, government agencies shall be allowed to conduct business and training meetings at the Lake Norden Fire Hall meeting room. These agencies include, but are not limited to: local townships; Hamlin County; Lake Norden Ambulance District and the Lake Norden Fire District.

Fire Hall "USE POLICY" is effective March 7, 2016.

Police Chief Murphy presented a monthly report to the City Council.

Council President Jager declared the Council convenes into executive session per SDCL 1-25-2 Section 1 at 8:09 PM.

Council President Jager declared the Council out of executive session at 8:18 PM.

Motion made by Jacobsen and seconded by St. John to approve the purchase of a Taser X26P with 2 (two) cartridges for \$1195.00 (one thousand one hundred ninety five dollars and zero cents). All voted aye.

Finance Office instructed to send letter to all users of City services regarding dog regulations.

Motion made by Lemme and seconded by Jacobsen to adjourn at 8:35 PM. All voted aye.

Renae Jager
Council President

Delores Kangas
Finance Officer

 "This institution is an equal opportunity provider, and employer."

Publish once at an approximate cost of _____.