

**CITY OF LAKE NORDEN**

**November 7, 2016**

Council met in regular session at 7:00 PM, City Building Mayor Jason Aho, presiding. Members present: Jason Aho, Janet Andrews, Brian Jacobsen, Renae Jager and Dorene Lemme. Absent: Kim St. John and John Layman.

City employees present: Phillip Johnson, Delores Kangas, Dan Koistinen and Jimmy Murphy. Absent: None

Others present: Jenna Aderhold-Herald Enterprise, Greg Jorgensen-Banner Associates and Tanya Miller-Banner Associates.

Motion made by Jager and seconded by Andrews to approve the agenda, with the addition of discussion concerning the Sr. Citizen's roof replacement expense. All voted aye.

Motion made by Lemme and seconded by Jacobsen to approve the previous minutes, as presented. All voted aye.

Motion made by Jacobsen and seconded by Jager to approve the following financial reports Fund Cash Balance, Budget Expenditure Totals and Fiscal Revenue (Detail), as presented. All voted aye.

Motion made by Andrews seconded by Jager to approve the monthly reconciliation report, as presented. All voted aye.

Motion made by Jacobsen and seconded by Jager to approve the itemized credit card payments, as follows:

Johnson***2717	Bullpen	25.47	Dining
Johnson***2717	Post Office	3.40	Testing
Johnson***2717	AVG	45.49	Supplies
Koistinen***2733	Post Office	6.45	Testing
Murphy***2741	Walmart	35.37	Supplies
Murphy***2741	Pay Pal	49.58	Supplies
Kangas ***2725	US Postal Service	292.50	Envelopes

All Voted Aye. Thus, Motion Carried.

The finance officer submitted the following bills with verified vouchers for payment:

Phillip Johnson	2275.90	Salary/less deductions
Kyle Namken	374.02	Salary/less deductions
Dan Koistinen	2064.96	Salary/less deductions
Delores Kangas	1215.64	Salary/less deductions
Nola Osborne	407.05	Salary/less deductions
Jimmy Murphy	2397.18	Salary/less deductions
Wellmark BCBS	2034.06	Employer Monthly Premiums
SD Retirement System	1565.62	Employee-Employer Contributions
Wellmark BCBS	1017.06	Employee Monthly Premium

Dental Network of America	142.30	Employer Monthly Premiums
SD Supplemental Retirement	75.00	Employee contributions
EFTPS	3332.59	Deductions Deposit
Area, Inc.	306.12	Inv. #5600/Services
Banner Associates	12768.53	Inv. #27004/27127/Services
Boyd Law Firm, Prof. LLC	330.00	Legal Fees
Building Sprinkler Inc.	418.50	Inv. #87900/Annual Inspection
Cook's Wastepaper & Recycling	2577.17	Monthly Service (178) Dumpster
Country Store	461.12	Account 73125/Supplies
Dakota Supply Group	437.22	Inv. #C479562/Services
Department Of Revenue	99.00	Inv. #10573741/Testing
Don's Body Shop	299.50	2009 Chevy Pickup Repair
Ducks Unlimited	25.00	Deposit Less Rental Fees
First Premier Bank	11.30	Collections
Hamlin Building Center	180.84	Supplies
Hamlin County Publishing	272.20	Publications
Hamlin County Farmers Coop	97.50	Account #73125/Supplies
Hawkins, Inc	3406.40	Inv. 3976782/3803/Supplies
HD Electric Cooperative, Inc.	52.28	Acct. #8346/35107
Interstate All Battery Center	46.97	Inv. #1912902017448/Supplies
ITC	510.24	Account #00040683-9/Services
J&L Machine And Welding, Inc.	329.55	Inv. #56240/Services
Phillip Johnson	179.16	Reimbursement
Jutting's Grocery	71.61	Supplies
Kaiser Well Drilling, Inc.	9209.19	Inv. #1155;56;57/Supplies/Ser.
Keever Roofing	36200.00	North Main Roof Replacement
Kingbrook Rural Water	127.26	Monthly Debt Fee
Laker Chemical Company	1625.00	INV0003644;3984/Supplies
Ln Development Corporation	1000.00	Monthly Donation
McLeod's Printing & Office Sup	86.94	Inv. #8542/Supplies
Norden Motor Company	394.10	Supplies
Northern Truck Equipment	383.83	INV025221/Services
Northwestern Energy	288.45	2540879;703/2747404/2948926
Office Peeps, Inc.	122.53	Inv. #19631-1206/Lease Fees
Office Peeps, Incorporated	244.16	723341-0;/279-0/724366;638
Ottertail Power Company	3679.35	14-030431-2/Fire Hall
Popham Construction	3192.15	Inv. #4428/Services
SD DENR-Board Of Operator Cert	10.00	Exam Fee/Johnson
SD One Call	12.60	Inv. #Sd16-2917/Services
Rosanne Stewart	25.00	LNCC Rent Over Pymt. Refund
US Postal Service	89.00	Utility/FO Postage
Watchguard Video	4320.00	4ELXINV0002967/Supplies
Watertown Ford	104.75	Inv. #62659/S
First Premier Bank	26.50	ACH Charge
REVTRAK Charge	52.64	Service Charge
First Premier Bank	2.63	Service Charge
First Premier Bank	545.19	Auto-Loan #310471007 Payment
REED	2712.02	Auto-Loan Payment
Rural Development	3597.00	Auto-Loan #91-01 Payment
Rural Development	1678.70	Auto-Loan #91-03 Payment
Rural Development	1939.00	Auto-Loan #97-06 Payment
SD Department of Revenue	139.45	Sales Tax Return

Motion made by Lemme and seconded by Andrews to issue warrants and pay the bills. All voted aye.

Tanya Miller presented the Council with finds from the Wastewater Facility Study. An information meeting will be held on Tuesday, November 29, 2016 at 7:00 PM for the general public at the Lake Norden Community Center located at 520 Main Avenue for the public concerning the City's Wastewater System.

Motion made by Andrews and seconded by Jacobsen to approve the First Reading of Ordinance #338 "A SUPPLEMENTAL APPROPRIATIONS ORDINANCE FOR THE YEAR ENDING DECEMBER 31, 2016." All voted aye.

Motion made by Lemme and seconded by Jager to approve the renewal of License # PL-4642 Package (Off-sale) Liquor-3rd Class for the year 2017 for *The Bullpen Restaurant LLC* said license location is 511 Main Avenue

Motion made by Jacobsen and seconded by Jager to approve the renewal of License #RL-19977 Retail (On-sale) Liquor License with Sunday On-sale operation for the year 2017 for *The Bullpen Restaurant LLC* said license location is 520 Main Avenue. All voted aye.

Motion made by Jager and seconded by Lemme to approve the renewal of License #RL-5694 Retail (On-sale) Liquor License with Sunday On-sale operation for the year 2017 for *The Bullpen Restaurant LLC* said license location is 511 Main Avenue. All voted aye.

Motion made by Jacobsen and seconded by Andrews to approve the renewal of Employee Health insurance with Wellmark Blue Cross Blue Shield with no changes to the current plan coverage. All voted aye.

Motion made by Lemme and seconded by Jager to approve the EFT to SD Department of Labor for the third quarter unemployment tax payment for \$72.60 (seventy two dollars and sixty cents). All voted aye.

Motion made by Jacobsen and seconded Jager to approve amendments to Section 5, 6 & 7 of the City of Lake Norden's Employee Policy Manual, as presented. Furthermore, said amendments are effective December 1, 2016. All voted aye.

Motion made by Jager and seconded by Lemme to approve Police Chief Murphy's monthly report. All voted aye.

Discussion held concerning the Lake Norden Sr. Citizen's incurred expense for the replacement of the roof on their building located at 510 Main Avenue.

Motion made by Jager and seconded by Jacobsen to adjourn at 8:33 PM. All voted aye.

Jason Aho  
Mayor

Delores Kangas  
Finance Officer



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Publish once at an approximate cost of \_\_\_\_\_.